

AGENDA
WEDNESDAY, AUGUST 18, 2021
PIKE COUNTY COMMISSIONERS' OFFICE

1. Call to Order.
2. Pledge of Allegiance.

PUBLIC COMMENTS/QUESTIONS CONCERNING TODAY'S AGENDA

Motion to recess the Commissioners' Meeting to hold a Retirement Board Meeting.

RETIREMENT BOARD MEETING

Motion to reconvene Commissioners' Meeting.

1. Approve August 18, 2021 Agenda.
 2. Approve August 4, 2021 Meeting Minutes.
 3. Approve August 4, 10, 12 and 16, 2021 Conference Minutes.
 4. Approve payment from **GENERAL FUND (County Bills)**\$340,933.73
 5. Approve exonerations as presented by Cynthia Gehris, Tax Claim Bureau Director, for two properties located in Greene Township.
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PERSONNEL

1. Motion to hire **RACHEL MARQUES** as a full time Watershed Specialist 1 for the Conservation District for a 40 hour work week, effective September 7, 2021, with benefits after 90 days. This is a replacement position.

Motion to recess the Commissioners' Meeting to hold a Salary Board Meeting.

SALARY BOARD

1. Motion to approve the August 4 and 10, 2021 Salary Board Minutes.
2. Motion to set the annual pay of **RACHEL MARQUES** at \$36,000, as a full time Watershed Specialist 1 for the Conservation District for a 40 hour work week, effective September 7, 2021, with benefits after 90 days. This is a replacement position.
3. Motion to adjourn Salary Board.

Motion to reconvene the Commissioners' Meeting.

OLD BUSINESS

1. Motion to award the bid for fortified flavored beverage bases for the Correctional Facility to Bernard Food Industries for \$8,176.32.

NEW BUSINESS

1. Motion to adopt Resolution No. 21-24, Pike County Conservation District's 65th Anniversary.
2. Motion to adopt Resolution No. 21-25, Overdose Awareness Day, August 31, 2021.
3. Motion to adopt Resolution No. 21-26, Wynooska Club, 100th Anniversary.
4. Motion to adopt Resolution No. 21-27, Notice of Intent to Participate In, and Approving an Application for a Grant Under the Pike County Scenic Rural Character Preservation Program.
5. Motion to acknowledge Governor Wolf's Proclamation recognizing August 2021 as Child Support Enforcement Awareness Month.
6. Motion to appoint Cordell Bowman to the Area Agency on Aging Advisory Council to fill an unexpired term ending 12/31/2023.
7. Motion to authorize the Vice Chairman to execute Change Order No. 1 between Pioneer Construction and the County of Pike, for a credit of \$48,800 for the Winona Falls Road Over Saw Creek Bridge Parapet Joint Repairs Project.
8. Motion to execute the Letter of Engagement for the Provisioning of Next Generation 911 (NG911) Services between the PA Emergency Management Agency and the County of Pike, on behalf of the Communication Office.

9. Motion to execute the 4th Quarter FY 2020-21 Act 148 Certification Statement on behalf of Children & Youth Services.
10. Motion to execute the FY 2020-21 Plan and Budget Amendment Certification Statement on behalf of Children & Youth Services.
11. Motion to execute Purchase of Service Agreements for FY 2021-22 between the following providers and the County of Pike, on behalf of Children & Youth Services: Hoffman Homes, Adelphoi Village, Concern Professional Services for Children, Youth and Families, and Justice Works Youth Care.
12. Motion to execute the Agreement for Subcontracted Services between Destiny Empowerment and the County of Pike, on behalf of the Area Agency on Aging.
13. Motion to execute the Program Management Agreement for The Emergency Food Assistance Program (TEFAP) between the PA Department of Agriculture and the County of Pike, on behalf of the Human Services Office.
14. Motion to execute the Sub-Grant Agreements for the State Food Purchase Program Temporary Emergency Food Assistance Program for 2021-22 between the following food pantries and the County of Pike, on behalf of the Human Services Office: Holy Trinity, Ecumenical, Blooming Grove, Pike County and Bushkill Outreach Food Pantries.
15. Motion to authorize the Vice Chairman to execute the PA Housing Affordability and Rehabilitation Enhancement Fund 2021 Grant Agreement between the PA Housing Finance Agency and the County of Pike, on behalf of the Human Services Office.

MISCELLANEOUS:

- Penn State Extension Calendar of Events – September 1-15, 2021.
- Commissioner Meeting/Conference changes effective September 1, 2021.

THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, SEPTEMBER 1, 2021, AT 11:00 A.M. IN THE PIKE COUNTY ADMINISTRATION BUILDING.

PIKE COUNTY RETIREMENT BOARD AGENDA

Wednesday, August 18, 2021, 9:00 a.m.
Pike County Administration Building

1. Call to order.
2. Approve the August 18, 2021 Agenda.
3. Approve the July 21 and August 9, 2021 Minutes.

NEW BUSINESS

1. Motion to approve refunds of contributions to employees no longer with the County:

a. Kyle Verrill	07/14/21	C&Y
b. Dawn Genovese	07/23/21	Maintenance
c. Adam Taylor	08/04/21	PCCF
d. Matthew Solorzano	08/04/21	PCCF
e. Patrick Gilligan	08/07/21	PCCF
f. Regina Tavarez	08/09/21	PCCF

2. Motion to approve the following invoices for payment:

a. Korn Ferry	\$5,253.00	3rd Quarter Actuarial Services
b. Biondo Investment Advisors	\$49,907.69	3rd Quarter Fee Billing
c. Broadridge Matrix Trust Co	\$13,056.12	3rd Quarter Asset/Transaction Fees

ADJOURNMENT

RETIREMENT BOARD
Wednesday, July 21, 2021

PRESENT: Commissioners Osterberg, Schmalzle and Guccini; Chief Clerk Orben; Treasurer Gilpin.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to convene the Retirement Board Meeting.

VOTE: All members voted “aye”. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the July 21, 2021 Retirement Board Agenda.

VOTE: All members voted “aye”. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the June 16, 2021 Retirement Board Minutes.

VOTE: All members voted “aye”. Motion carried.

Under **NEW BUSINESS**, the following motions were made:

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the following refunds of contributions to employees no longer with the County:

a. James Panzella	05/21/21	PCCF
b. Edward Geisler	06/14/21	PCCF
c. Rachel Posavetz	07/02/21	Conservation
d. Camden Chamberlain	07/02/21	PCCF
e. Thomas Small	07/03/21	PCCF
f. Jared Ritchie	07/10/21	PCCF

VOTE: All members voted “aye”. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the following retirements:

a. Emily DeLeeuw	07/09/21	WDA
b. David May	07/16/21	Sheriff

VOTE: All members voted “aye”. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve Lump Sum Death Benefit for beneficiary of deceased employee:

a. Kelly Rodemich	07/04/21	Conservation
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VOTE: All members voted “aye”. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the following invoices for payment:

a. Korn Ferry	\$5,253.00	2 nd Quarter Actuarial Services
b. Biondo Investment Advisors	\$53,362.63	2 nd Quarter Fee Billing
c. Broadridge Matrix Trust Co	\$12,595.25	2 nd Quarter Asset/Transaction Fees

VOTE: All members voted “aye”. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to adjourn the Pike County Retirement Board Meeting.

VOTE: All members voted “aye”. Motion carried.

Retirement Board Meeting adjourned.

RETIREMENT BOARD
August 9, 2021

PRESENT: Commissioners Osterberg, Schmalzle and Guccini; Chief Clerk Orben; Treasurer Gilpin.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to convene the Retirement Board Meeting.

VOTE: All members voted “aye”. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to approve the revised life expectancy and revised method for member deductions for the 2021 valuation report as per Korn Ferry.

VOTE: All members voted ‘aye’. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to adjourn the Pike County Retirement Board Meeting.

VOTE: All members voted “aye”. Motion carried.

Retirement Board Meeting adjourned.

PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING

506 BROAD STREET

MILFORD, PA 18337

570-296-7613

FAX: 570-296-6055



MATTHEW M. OSTERBERG
RONALD R. SCHMALZLE
STEVEN R. GUCCINI

COMMISSIONERS

GARY R. ORBEN
CHIEF CLERK

THOMAS F. FARLEY, ESQUIRE
COUNTY SOLICITOR

RESOLUTION NO. 21-24 PIKE COUNTY CONSERVATION DISTRICT'S 65TH ANNIVERSARY

WHEREAS, the Pike County Conservation District celebrated 65 years of service to Pike County on June 21, 2021; and

WHEREAS, the District has worked closely for 65 years with local and state government agencies, individuals and organizations to protect Pike County's natural resources; and

WHEREAS, since the early 1970's the District has assisted County officials, State and Federal partners and local municipalities in providing technical assistance to Pike County residents and educating the public about the importance of resource conservation; and

WHEREAS, the Commissioners look back on the past 65 years of service by the Pike County Conservation District with pride on the District's many accomplishments towards protecting and conserving the County's exceptional soil, water, and natural resources which are the basis for life and are the essence of the County's rural lifestyle.

NOW, THEREFORE, we, the Pike County Commissioners recognize and thank the Pike County Conservation District present and past Board of Directors and staff in their important mission.

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

Steven R. Guccini, Commissioner

Attest:

Gary R. Orben, Chief Clerk
August 18, 2021

PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING
506 BROAD STREET
MILFORD, PA 18337
570-296-7613
FAX: 570-296-6055

MATTHEW M. OSTERBERG
RONALD R. SCHMALZLE
STEVEN R. GUCCINI

COMMISSIONERS



GARY R. ORBEN
CHIEF CLERK

THOMAS F. FARLEY, ESQUIRE
COUNTY SOLICITOR

RESOLUTION NO. 21-25 OVERDOSE AWARENESS DAY AUGUST 31, 2021

WHEREAS, International Overdose Awareness Day is recognized globally to raise awareness about the risks of overdosing, honor the individuals whose lives have been lost from overdosing and acknowledge the grief felt by families, friends, and communities; and

WHEREAS, Overdose Awareness Day aims to publicly challenge the stigma associated with substance use disorders and overdosing; and

WHEREAS, thus far we have had 7 deaths resulting from drug overdose in Pike County this year; and

WHEREAS, every person deserves our best efforts to prevent injury and death from overdose, and it is imperative to support overdose prevention policies and projects and to help make sure everyone understands overdose is a social issue, which impacts victims' families, friends, and communities.

NOW, THEREFORE, we, the Pike County Board of Commissioners, do hereby proclaim Tuesday August 31, 2021 as **OVERDOSE AWARENESS DAY**.

PIKE COUNTY BOARD OF COMMISSIONERS

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

Steven R. Guccini, Commissioner

Attest:

Gary R. Orben, Chief Clerk
August 18, 2021

PIKE COUNTY COMMISSIONERS

PIKE COUNTY ADMINISTRATION BUILDING

506 BROAD STREET

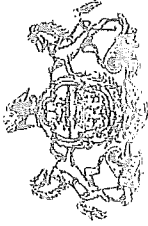
MILFORD, PA 18337

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MATTHEW M. OSTERBERG
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STEVEN R. GUCCINI

COMMISSIONERS



GARY R. ORBEN
CHIEF CLERK

THOMAS F. FARLEY, ESQUIRE
COUNTY SOLICITOR

RESOLUTION NO. 21-26 WYNOOSKA CLUB 100TH ANNIVERSARY

WHEREAS, Wynooska Club is celebrating 100 years of operation on August 21, 2021; and

WHEREAS, on November 15, 1919, 12 individuals met for the purpose of forming a hunting and fishing club, to be called the Abington Hunting and Fishing Club. On a motion, it was voted to purchase the Ambrose Buckingham land and buildings in Pike County for \$1,000; and

WHEREAS, at a meeting on Feb 10, 1920, it was voted to change the Club name to the Wynooska Club, after a nearby mountain. At this meeting the Club decided to move from the current caretakers house to the remodeled barn due to the number of members. This is the same stucco building the current members use today; and

WHEREAS, through several subsequent trades and purchases, the Wynooska Club has become one of the largest private landowners in Pike County. The club has remained a thriving hunting and fishing club throughout its 100-year history; and

WHEREAS, all members are actively involved in the property's animal management, as well as forest management and rehabilitation. The Wynooska Club is also a part of the Pennsylvania Forest Stewardship Program.

NOW, THEREFORE, we, the Pike County Commissioners recognize the Wynooska Club and congratulate past and present Board of Directors and Club members on celebrating 100 years of operation.

Attest:

Gary R. Orben, Chief Clerk
August 18, 2021

BOARD OF COMMISSIONERS OF PIKE COUNTY

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

Steven R. Guccini, Commissioner

PIKE COUNTY COMMISSIONERS

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MATTHEW M. OSTERBERG
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STEVEN R. GUCCINI

COMMISSIONERS

GARY R. ORBEN
CHIEF CLERK

THOMAS F. FARLEY, ESQUIRE
COUNTY SOLICITOR

RESOLUTION NO. 21-27

NOTICE OF INTENT TO PARTICIPATE IN, AND APPROVING AN APPLICATION FOR, A GRANT, UNDER THE PIKE COUNTY SCENIC RURAL CHARACTER PRESERVATION PROGRAM

WHEREAS, the County of Pike, Pennsylvania, desires to: 1) participate in the Pike County Scenic Rural Character Preservation Program ("Preservation Program"), and 2) qualify for grants available from said program.

WHEREAS, the Board of Commissioners of Pike County has established the Pike County Scenic Rural Character Preservation Program Grants to be utilized by the municipalities of Pike County; and

WHEREAS, the grants may be used by Pike County for the preparation of a comprehensive plan; and

WHEREAS, Pike County will use the results of such project to guide decisions regarding the implementation of future open space, park and recreation projects and scenic, rural character preservation initiatives; and

NOW THEREFORE BE IT RESOLVED by the governing body of Pike County, Pennsylvania, as follows:

The County of Pike hereby notifies the governing bodies of Pike County townships and boroughs of our intent to participate in the program.

The County of Pike hereby approves the filing of an independent application for the preparation of a County Planning project for grants under the Pike County Scenic Rural Character Preservation Program.

The County of Pike is hereby authorized and directed to execute and file the appropriate forms with the Pike County Commissioners and the Pike County Scenic Rural Character Preservation Board.

The County of Pike requests a letter of acknowledgement and receipt of this notice from all municipalities within thirty (30) days of the date of this resolution. A copy of the response letter, as requested by the Pike County Scenic Rural Character Preservation Board, is to be forwarded to: Pike County Planning Commission - Preservation Planner - 837 Route 6, Unit 3 - Shohola, PA 18458 - fax: 570-296-3501.

The response letter will stipulate the municipality's interest and support of the County's effort.

That the anticipated grant request will be in the amount of \$50,000 for this Planning effort.

Duly presented and adopted by the County of Pike in public meeting held this 18TH day of August, 2021.

Attest:

Gary R. Orben, Chief Clerk
August 18, 2021

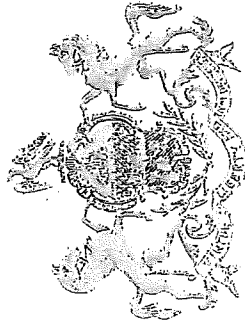
PIKE COUNTY BOARD OF COMMISSIONERS

Matthew M. Osterberg, Chairman

Ronald R. Schmalzle, Vice Chairman

Steven R. Guccini, Commissioner

Commonwealth of Pennsylvania



Governor's Office

PROCLAMATION

CHILD SUPPORT ENFORCEMENT AWARENESS MONTH

August 2021

WHEREAS, this year celebrates the forty-sixth anniversary of the Title IV-D Child Support Enforcement Program; and

WHEREAS, the commonwealth is committed to children and families ensuring children receive the emotional, financial, and medical support they deserve from their parents; and

WHEREAS, child support enforcement professionals give hope and support to the children of the commonwealth, helping to foster strong families and responsible parenting; and

WHEREAS, county and state child support professionals demonstrate a remarkable partnership between state and local governments, and the executive and judicial branches of government; and,

WHEREAS, Pennsylvania disbursed \$1.2 billion to custodial parents in Federal Fiscal Year 2019-2020; and

WHEREAS, Pennsylvania's collection of current support each month continues to rank first in the country, at 83 percent; and

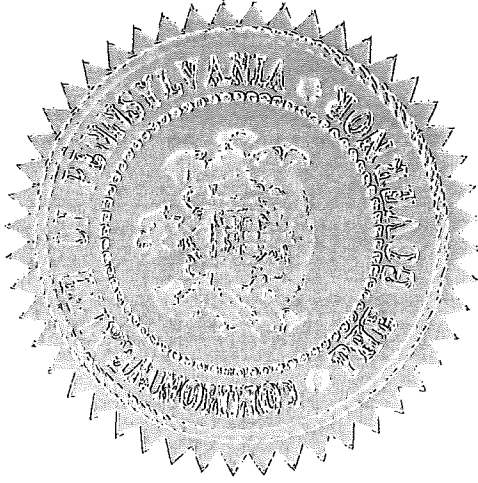
WHEREAS, Pennsylvania's collection of over-due support each month continues to rank first in the country, at 88 percent; and

WHEREAS, Pittsburgh and Philadelphia rank No. 1 and No. 2 in collection of current support and arrears among U.S. cities.

THEREFORE, I, Tom Wolf, Governor of the Commonwealth of Pennsylvania, recognize August 2021 as CHILD SUPPORT ENFORCEMENT AWARENESS MONTH in the commonwealth and encourage all citizens to observe this month with appropriate programs and activities.

GIVEN under my hand and the Seal of the Governor, at the City of Harrisburg, this second day of July two thousand twenty-one, the year of the commonwealth the two hundred forty-sixth.


TOM WOLF
Governor





PennState Extension

Penn State Extension September 1-15, 2021 Events

COMMUNITY DEVELOPMENT

SPOTTED LANTERNFLY

Have you seen this insect? It is the Spotted Lanternfly, a very invasive species.

Pike County is now in the quarantine area. If you have spotted this insect, please contact your local Penn State Extension office immediately or call our hotline at 1-888-422-3359 with questions on spotted lanternfly management or to report a sighting.

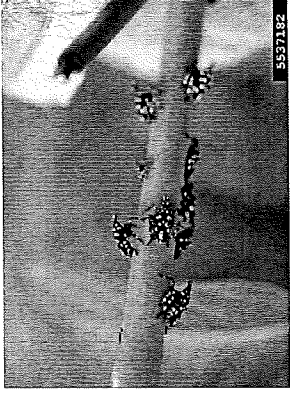
Learn about the Spotted Lanternfly (SLF), and what action you can take to stop the spread of this invasive insect that is threatening the northeastern United States, especially southeastern Pennsylvania from our website: <https://extension.psu.edu/spotted-lanternfly> What you may be seeing during the month of June:



Photo: Holly Ragusa, Pennsylvania



Eggs Mass. Found September-June.
Photo Credit: E. Swackhamer



Nymph (sizes 1/8" to 1/4") Found thru July
Photo credit: PA Dept. of Agriculture



Late stage Nymph (size 1/2") Found in July
Photo credit: Dalton Ludwig

4-H YOUTH:

ADULTS: WE NEED YOU!

Pike County 4-H is in desperate need of adult volunteers to lead youth groups! Share what you are passionate about with kids who are interested in learning a new skill or hobby. As a Group Leader, you determine the time you spend in the activity that you choose to do. 4-H will help with supplies and support. Consider volunteering your time to make a difference in a child's life. **4-H is open to youth ages 5-8**, unless otherwise noted. Contact Penn State Extension in Pike County for more information on the 4-H program by calling 570-296-3400 or send an email to the 4-H coordinator, Angela Smith, at axs1397@psu.edu Please like us on Facebook at <https://www.facebook.com/PikeCountyPa4H/>.

WATER:

Penn State offers **Drinking Water** testing through the Penn State University Lab or through Prosser Labs. Call the office at 570-832-2800 to arrange to pick-up test kits and information. Prosser Labs makes weekly pickups on Thursday mornings at 11 AM. If you need testing for mortgage refinance, please plan ahead; some test results take weeks! For more information on Water Quality, visit: <http://extension.psu.edu/natural-resources/water>, or call us at 570-832-2800.

ONLINE COURSES

Spotted Lanternfly Permit Training for Business: Pennsylvania- Spotted Lanternfly is an invasive insect that can damage many crops. To stop its spread, Pennsylvania Dept of Ag issued a quarantine for counties where the presence of the pest has been confirmed. **Businesses operating in the quarantine zone must have a permit to move equipment and goods within and out of the zone.** This course is designed to train designated employees how to comply with the quarantine, who will in turn train other employees. Please visit: <https://extension.psu.edu/spotted-lanternfly-permit-training> for more information.

Food Safety Certification Exam Preparation Forum- This course is intended to prepare those who have participated in the Penn State Extension TAP Series Online Food Safety Course, or an in-person ServSafe Class to take the ServSafe Food Manager Certification Exam. For more information and to register, please visit: <https://web.cvent.com/event/1293eebd-188f-4b36-9602-743d45ca056a/summary>.

WEBINARS

Gardening for All Seasons: The Grass Can Be Greener: Ten Common Mistakes You Might Be Making- 9/1/2021 6:30pm Discuss ten common lawn care mistakes, and how to avoid them. For more information and to register, please visit: <https://extension.psu.edu/gardening-for-all-seasons-the-grass-can-be-greener-ten-common-mistakes-you-might-be-making> This is a free webinar.

Cooking for Crowds: A Volunteer's Guide to Safe Food Handling- 9/7/2021 6:00pm. The Cooking for Crowds webinar helps non-profit organizations and their volunteers understand risks involved for preparing large volumes of food. For more information and to register, please visit: <https://extension.psu.edu/cooking-for-crowds-webinar>. There is a \$5.00 fee for the webinar.

Let's Cook at Home: Weight Management- 9/8/2021 12:00pm.
Learn the basics of weight management while making a healthy and satisfying meal with fewer calories. To register, please visit: <https://extension.psu.edu/lets-cook-at-home-weight-management>. There is a \$10.00 fee for this webinar.

Mystery Songbird Disease: Knowns, Unknowns, and Actions to Take- 9/9/2021 7:00pm.
Join us to learn about the new mystery illness, and review what actions to take. To register, please visit: <https://extension.psu.edu/mystery-songbird-disease-knowns-unknowns-and-actions-to-take>. There is no fee for this webinar.

Mental Health First Aid: Adults Working With Youth- 9/13/2021 1:00pm. Mental health awareness is such an important factor in knowing how to help those in crisis find the help and care they need. For more information and to register, please visit: <https://extension.psu.edu/mental-health-first-aid-adults-working-with-youth>. There is a \$35.00 fee for this webinar.

Pennsylvania Forest Seminar: Effective Use of Trail Cameras- 9/14/2021 12:00pm and 7:00pm. Are you interested in wildlife photos? Join us for the latest information on trail cameras and taking photos of wildlife. For more information and to register, please visit: <https://extension.psu.edu/pennsylvania-forest-seminar-effective-use-of-trail-cameras>. There is no fee for this webinar.

Addressing Nuisance Aquatic Plant and Algae Problems through Pond Water Quality Testing- 9/15/2021 7:00pm. Pond and lake owners are invited to join us for this webinar to learn how to collect a proper water sample and send to the lab for testing. For more information or to register, please visit: <https://extension.psu.edu/addressing-nuisance-aquatic-plant-and-algae-problems-through-pond-water-quality-testing>. There is no fee for this webinar.

Wednesday, August 4, 2021

The first regular meeting of August, 2021 of the Pike County Commissioners was called to order by Commissioner Osterberg at 9:00 a.m. at the Pike County Administration Building, followed by the “Pledge of Allegiance” to the flag.

PRESENT: Commissioners Osterberg, Schmalzle and Guccini; Chief Clerk Orben; Solicitor Farley.

Public Comments/Questions concerning today’s agenda.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the August 4, 2021 Agenda.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the July 21, 2021 Commissioners’ Meeting Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the July 22 and 30, 2021 Commissioners’ Conference Minutes.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from the **GENERAL FUND (County Bills)**, in the amount of **\$172,445,37**, subject to further review.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve payment from the **ACT 13 ACCOUNT (MHE-Winona Falls Bridge)**, in the amount of **\$18,593.78**.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

PERSONNEL:

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **HOUSSAM JONES AND NAPOLEAN FARFAN** as full-time Correctional Officers for the Correctional Facility, for a 40 hour work week, effective July 29, 2021, with benefits after 90 days.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to acknowledge receipt of a letter from Warden Craig Lowe advising that he has hired, with Prison Board approval, **BRYCE GIFFORD** as a full-time Correctional Officer for the Correctional Facility, for a 40 hour work week, effective August 16, 2021, with benefits after 90 days.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to recess the Commissioners’ Meeting to hold a Salary Board Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

A SALARY BOARD MEETING WAS HELD.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to reconvene the Commissioners’ Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

OLD BUSINESS:

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to open bids received for fortified flavored beverage bases for the Correctional Facility.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

Solicitor Thomas Farley opened the following bids: Bernard Food Industries, broken down per month, per flavor:
Grape-\$912.96; Orange-\$2,738.88; Fruit Punch-\$912.96; Lemon-\$2,738.88; and Iced-Tea-\$872.64 – all per month. Solicitor Farley said although it’s the only one, I would still ask that it be reviewed before we approved.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to table the bid award for fortified flavored beverage bases for the Correctional Facility until the August 18, 2021 Commissioners’ Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

NEW BUSINESS:

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to adopt Resolution No. 21-23, National Health Center Week, August 8-14, 2021.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

After Commissioner Schmalzle read aloud Resolution No. 21-23, Commissioner Osterberg thanked Wayne Memorial Hospital and said how much we are grateful in Pike County for all the services that you provide for the residents. As we’ve announced many times, we’re one of the few places without a hospital nor an urgent care. What Wayne Memorial Hospital did during this time, working with our emergency services – thank you for what you’ve done for us – the residents are very grateful.

Wayne Memorial Executive Director Fred Jackson said I think the last year has been an opportunity to respond positively to the pandemic. It showed what we can do working together. We continue to grow our services here in the County and to look for opportunities to expand. We appreciate the support we got in that regard.

Commissioner Schmalzle added that if anything good has become of such an awful pandemic and terrible time in our history, it’s the relationship. It has grown stronger and, as you know, you are on our speed dial for every problem that comes up (medically related). The answer we get back from you is always ‘we can do it’ and ‘we will do it’. It’s always positive and a “can-do” attitude. I think that has been very rewarding for all the residents of Pike County and beyond. We thank you for your presence in our County.

Commissioner Guccini said he is the newest member on the Board. It’s been about 2 years, but it seems like 6 months, because right after I was appointed, we had COVID and every meeting was by ZOOM. I didn’t even really think of this until I was sitting here, but our meeting before last, the Dental Director (Brian Brown, DMD) told this story of a young guy who came in with terrible, terrible teeth and could never afford to get them fixed. Now, because of how these sliding fee schedules work at these health centers, he was able to get them fixed. It changed his life. He was so happy about that and so grateful for everything and those are stories you don’t here. People like that, who really are struggling to get the care they need, that’s the kind of service that this health center provides. Thank you!

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to advertise for bids for the Pike County Courthouse Sally Port Parking Pad and Sidewalks Project.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to advertise for bids for groceries and frozen foods for the Correctional Facility.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Lease Agreement between Pitney Bowes and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Memorandum of Agreement between Northampton Community College’s Center for College and Career Readiness and the County of Pike, on behalf of the Correctional Facility, as recommended by the Prison Board.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

Commissioner Guccini commented that this is to allow the Correctional Facility to continue to provide GED Services at the Correctional Facility – just another program among many that they provide.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to execute the Affordable Housing Fund Payment Voucher payable to Delaware Run for Senior Housing Subsidy for August 2021 for \$2,102, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to authorize the Chairman to approve the Small Business Forgivable Loan Program payment to Have a Hoot for \$54,247.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute the Non-Exclusive Agreement between Western Kentucky University Research Foundation Inc. and the County of Pike, on behalf of the Area Agency on Aging.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to execute Amendment 3 to the Memorandum of Understanding between the PA Department of Aging and the County of Pike, on behalf of the Area Agency on Aging to extend the SHARE Program to 2024.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

MISCELLANEOUS:

- Back to School Event – Backpack and School Supplies Giveaway – 10AM, August 5, 2021, Ann St. Park – Commissioner Osterberg said this is taking place on behalf of Children & Youth Organizations, which is a free backpack and school supply giveaway at the Ann Street Park in Milford. The sponsors are State Representative Mike Peifer, the Pike County Commissioners, the Methodist Church, the Milford Ecumenical Food Pantry, TriVersity, Justice Works, Carbon-Monroe-Pike Drug and Alcohol Commission, Carbon-Monroe-Pike Mental Health, Victims’ Intervention Program, SAM, Inc., Delaware Valley School District, East Stroudsburg School District and the Wallenpaupack School District. We are welcoming parents to come and get backpacks and other information about Children and Youth Services and all the things we do here in the County to help and strengthen families.
- Overdose Awareness Day is August 31, 2021 – Commissioner Osterberg said this is something that’s been affecting this County, even during COVID. Shannon from Pike Drug & Alcohol will be here at the next meeting to discuss this program. Awareness Day is going to be August 31st and during that time they’re going to be putting pinwheels, as they’ve done other years, on the front lawns of all the courthouses and the County property. Commissioner Guccini added that at our most recent Reentry Coalition meeting, which was last week, Shannon had given a number of overdose deaths in Pike County – I thought she said 100 since 2014. That’s, as most people know, an underreported number, because that only shows up for people who we know are County residents, because of the hospital situation. I keep track of this, but I was astounded by that number. This is still going on and people need to know that. Commissioner Osterberg said just a week ago he had a friend overdose and pass away, but not in this County. Suffering from this disease is a horrible thing that’s going on in our community and we have to just keep on bringing awareness to it and giving help where you can give help. We can’t save them all, but we certainly have to give an effort here to save as many as we can and let the public know what’s going on here. Greg Heller, the attorney who is representing Pike County in the lawsuit, you’ve seen it on the news, the issue is now how the money is going to be doled out to the local county drug and alcohol providers. That could take a little while to do, but he’s working hard to do that for us, through the State, because in the beginning we agreed to sign on with Mr. Heller and his law firm, nobody else was really doing this except for counties. The States were not involved in it. Since that time, the States jumped in and that has probably benefitted the whole thing. What’s happened now is that you ended up with lots of entities in there filing the same suits, which were joined together in Ohio. We’re hoping now that the money gets distributed directly into the county coffers – into our drug and alcohol programs. If it’s held up in Harrisburg, it’s just going to be a little sloppier. We know what we need, as you hear these numbers, you know that rural America and rural Pennsylvania has been the hardest hit with this epidemic and this crisis (drug overdoses). Greg will be calling us soon, we just talked to him on Friday. Shannon will be here next month to talk more about what the program is.
- Commissioner Meeting/Conference changes effective September 1, 2021 – Commissioner Osterberg said there will be a Press Release going out. These changes are occurring because of Senate Bill 554 of 2021, which amends the Sunshine Act. What will happen here is Pike County Commissioners’ meetings will be set for the first and third Wednesday of the month, at 11:00 AM as opposed to 9:00 AM. This is a big change in Pike County, we’ve been having the meeting at 9:00 AM. The Pike County Commissioners’ Conferences will be set for the second, fourth and fifth Wednesdays of the month at 11:00 AM. The Pike County Retirement Board meetings will be set for the third Wednesday of the month at 11:00 AM and, as needed, any regularly scheduled meeting and/or conference. Pike County Salary Board Meetings as needed and Pike County Election Board Meetings as needed. Meeting conferences will continue to be held at the Pike County Administration Building at 506 Broad Street, Milford. This will be advertised and it won’t start until the first meeting of September.

Questions and comments were opened to the Public and the Press:

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to adjourn the Commissioners’ Meeting.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted ‘aye’. Motion carried.

ADJOURNMENT: THE NEXT REGULAR MEETING OF THE PIKE COUNTY COMMISSIONERS WILL BE HELD ON WEDNESDAY, AUGUST 18, 2021, AT 9:00 A.M., AT THE PIKE COUNTY ADMINISTRATION BUILDING.

**Commissioners' Conference
Wednesday, August 4, 2021**

PRESENT: Commissioners Osterberg, Schmalzle and Guccini; Chief Clerk Orben.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to approve the Human Services Payment Vouchers from ERAP funds for \$78,625.23 and \$14,100; and PHARE funds for \$1,485, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

The Commissioners, along with Tammy Gillette, met with Anthony Manzione and Cindy Rinehimer of Blue Print Benefits and Carolina Tepper and Janet Baker of HealthNow Administrative Services. A quarterly update was given and reviewed.

Commissioners' Conference was adjourned.

**Commissioners' Conference
Tuesday, August 10, 2021**

PRESENT: Commissioners Osterberg, Schmalzle and Guccini; Chief Clerk Orben.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to accept the quotation from Zitone Construction for replacement signage at Pike County Bridge No. 24 on Shohola Falls Road for \$6,550.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to accept the proposal from LaBella for the lead based paint and asbestos inspection at the Courthouse for \$4,130.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Schmalzle, to accept the proposal from Koberlein Environmental Services for video inspection services to identify a potential broken line at the Correctional Facility.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

PERSONNEL

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to correct the start dates of **JEFFERY APSREA** and **ROXANNE LUHRS**, Van Drivers for the Transportation Department, from June 26 to July 26, 2021.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to correct the title of **CARLA BROWN**, Children & Youth Caseworker to a Caseworker 2 effective July 19, 2021.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to promote **CHRISTINE IRWIN** from Caseworker 2 to Intake Supervisor for Children & Youth Services for a 37 ½ hour work week, effective August 16, 2021. This is a replacement position.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' Conference was adjourned.

**Commissioners' Conference
Thursday, August 12, 2021**

PRESENT: Commissioners Osterberg, Schmalzle (via telephone) and Guccini; Chief Clerk Orben.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to authorize the Chairman to execute the Memorandum of Understanding between Saw Creek Estates and the County of Pike, on behalf of the Area Agency on Aging.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to approve payment from the following:

GENERAL FUND (County Bills).....\$511,079.63
ACT 13 FUND (Pioneer-Winona Falls Rd).\$18,593.78
PIKE COUNTY EMPLOYEES HEALTH INSURANCE FUND\$78,108.27

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' Conference was adjourned.

**Commissioners' Conference
Monday, August 16, 2021**

PRESENT: Commissioners Osterberg (via telephone), Schmalzle and Guccini; Chief Clerk Orben.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to adopt the Pike County Notice of Privacy Practices for Personal Health Information.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to approve the modification to and extension of the June 1, 2020 through May 31, 2023 Correctional Officers Bargaining Agreement through May 31, 2026.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to execute the PA Department of Human Services Child Welfare Information System Data Sharing Agreement on behalf of Children & Youth Services.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to execute the PA Department of Human Services Fiscal Year 2022-23 Needs-Based Plan & Budget on behalf of Children & Youth Services.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

MOTION: by Commissioner Osterberg and seconded by Commissioner Guccini, to approve the Human Services Payment Vouchers from ERAP funds for \$92,175.54; and PHARE funds for \$4,300, on behalf of the Human Services Office.

VOTE: Commissioners Osterberg, Schmalzle and Guccini voted 'aye'. Motion carried.

Commissioners' Conference was adjourned.

SALARY BOARD
August 4, 2021

PRESENT: Commissioners Osterberg, Schmalzle and Guccini, Chief Clerk Orben; Treasurer Gilpin.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to approve the July 7, 13 and 22, 2021 Salary Board Minutes.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to set the pay of **HOUSSAM JONES AND NAPOLEAN FARFAN** at the Union rate of \$17.89 per hour, as full-time Correctional Officers for the Correctional Facility, for a 40 hour work week, effective July 29, 2021, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to set the pay of **BRYCE GIFFORD** at the Union rate of \$17.89 per hour, as a full-time Correctional Officer for the Correctional Facility, for a 40 hour work week, effective August 16, 2021, with benefits after 90 days.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to adjourn Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.

SALARY BOARD
August 10, 2021

PRESENT: Commissioners Osterberg, Schmalzle and Guccini, Chief Clerk Orben; Treasurer Gilpin.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to convene Salary Board.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to correct the start dates of **JEFFERY APSREA** and **ROXANNE LUHRS**, Van Drivers for the Transportation Department, from June 26 to July 26, 2021.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to correct the title of **CARLA BROWN**, Children & Youth Caseworker to a Caseworker 2 effective July 19, 2021.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Schmalzle, to increase the pay of **CHRISTINE IRWIN** to \$49,076 due to her promotion from Caseworker 2 to Intake Supervisor for Children & Youth Services for a 37 ½ hour work week, effective August 16, 2021. This is a replacement position.

VOTE: All members voted 'aye'. Motion carried.

MOTION: by Commissioner Guccini and seconded by Commissioner Osterberg, to adjourn Salary Board.

VOTE: All members voted 'aye'. Motion carried.

Salary Board Meeting Adjourned.